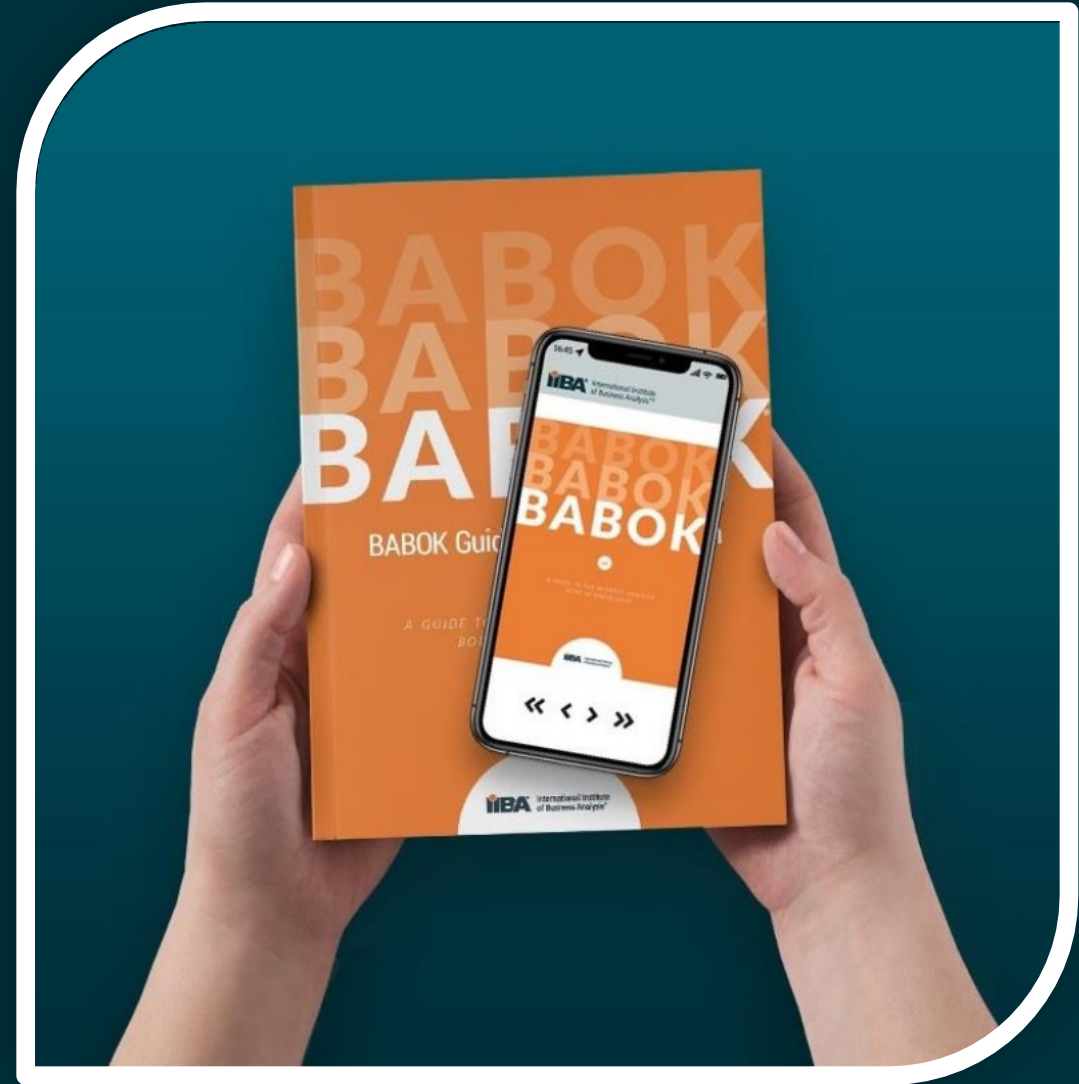


IIBA® Calgary Chapter BABOK® Study Group Fall 2021 Pre Reading Material



Agend



- About International Institute of Business Analysis™ (IIBA®)
- Current Session Dates & Fees
- Study Group Objectives
- Certification Levels: CBAP® , CCBA® & ECBA®
- Requirements of Study Group Participants
- What we provide Study Group Participants
- Session Registration & Fees
- Suggested Schedule Discussion
- Q&A

About International Institute of Business Analysis

International Institute of Business Analysis™ (IIBA®) is a professional association dedicated to supporting lifetime learning opportunities for business and professional success. Through a global network, IIBA connects with over 29,000 Members and more than 300 Corporate Members and 120 Chapters. As the recognized voice of the business analysis community, IIBA supports the recognition of the profession and discipline and works to maintain the global standard for the practice and certifications.

For more information visit iiba.org

Current and Session Fees

- Sept 23, 2021 through to Dec 9, 2021
 - 7:00 pm – 9 pm (12 weeks)
- Fees:
 - Non Members: \$50.00 & Cost to obtain BABOK v3
 - Calgary Chapter Members: FREE!



Note: IIBA Global members can download BABOK v3 for free from IIBA.org including 'New' online version

<https://www.iiba.org/certification/iiba-certifications/>

Study Group Objectives



- Learn the BABOK® Structure and Knowledge Areas
- Prepare Participants for the CBAP®, CCBA® or ECBA® Exam
- Self-assessment and Application Workshop
- Determine if your work experience meets the requirements to sit for the exam
- Learn how to be successful on your application

IIBA BABOK Certifications – 3 Levels



Entry Certificate in Business Analysis™ (ECBA™)

ECBA™ recognizes individuals ready to develop their business analysis skills, knowledge and behaviours as practicing business analysis professionals.



Certification of Capability in Business Analysis™ (CCBA®)

CCBA® recognizes skilled BA professionals who have two to three years of practical business analysis work experience.



Certified Business Analysis Professional (CBAP®)

CBAP® recognizes seasoned BA professionals who have over five years of practical business analysis work experience.

Differences between CBAP® and CCBA® Requirements

CBAP®	CCBA®
7500 hrs of BA experience in last 10 yrs	3750 hrs of BA experience in last 7 yrs
900 hrs in 4/6 Knowledge Areas	900 hrs in 2/6 Knowledge Areas or 500 hrs in 4/6 KAs
21 hrs of BA professional development	21 hrs of BA professional development
Minimum High School education	Minimum High School education
2 Professional references (career manager, client, CBAP recipient)	2 Professional references (career manager, client, CBAP recipient)
Signed code of conduct	Signed code of conduct
Successful completion of the exam	Successful completion of the exam
Recertification every 3 years	Recertification every 3 years

Level 1 - ECBA™ Program Overview

Level 1 - Entry Certificate in Business Analysis (ECBA™)

- This level provides individuals with a certificate that recognizes individuals entering the field of business analysis

Eligibility Requirements:

- Professional Development
- Minimum of 21 hours in last 4 years
- Agreement with the ECBA™ Code of Conduct
- Successful completion of the exam

Level 2 -CCBA® Program Overview

Level 2 - Certification of Capability in Business Analysis™(CCBA®)

- This professional certification is for business analysis practitioners who want to be recognized for their expertise and skills by earning formal recognition
- With a minimum of 3750 hours of hands-on business analysis experience, they have developed essential BA skills

Level 3 - CBAP® Program Overview

Level 3 - Certified Business Analysis Professional™ (CBAP®)

- This professional certification is for individuals with extensive business analysis (BA) experience

Eligibility Requirements:

- Minimum of 7500 hours of hands on BA experience, CBAP® recipients are the elite, senior members of BA community
- Professional Development - minimum of 35 hours in last 4 years
- Thousands of individuals all over the world have achieved CBAP® designation since the first exam was held in November 2006
- CBAP® recipients are experts in identifying the business needs of an organization in order to determine the best solutions

Levels 1, 2, & 3 Certification Levels Program Overview

The following applies to all three levels of certification:

- This certification program is aligned with the International Standards Organization (ISO) 17024 standard for certifying the competence of personnel
- The certificate examination is offered in several different languages – check IIBA.org website for further information
- You do not need to be an IIBA member in order to take the certification examination, but IIBA members receive discounts on certification exam fees
- IIBA members also receive the BABOK v3 to download for free

Certificate (Credits) Eligibility

To be eligible for Certificate participants will need to:

- Attend minimum of 9 out of 12 sessions
 - *Attendance recorded at start of each session as per IIBA® credit rules*
- Certificate: 36 CDUs valid for 4 years
- Prepare for each session and participate in discussions
- Participate in topic tests administered by the Study Group Facilitator
- Create and present minimum of 1 session topic and related technique(s)

Study Group Participants Requirements

- Be on time
- Participate actively
- Read all required materials prior to each class
- Switch assigned presentation in advance with another study group participant if you know you will be away for one of the assigned chapters/techniques
- Inform the Study Group Coordinator if you are no longer able to participate at:
studygroup@calgary.iiba.org

Important Contacts

Eno Eka, Director of Education

- education@Calgary.iiba.org

Opeyemi Tomori, Study Group
Coordinator

- studygroup@Calgary.iiba.org

Millicent Igbिनovia, Study Group
Leader

- millicentigbinovia@gmail.com

What we Provide Study Group Participants

- Sessions led by experienced and certified CBAP members
- Meeting space via online Virtual Technology
- Study Group shared Google Drive for members collaboration
- Study Group Coordinator will upload documents to assigned shared drive within 48 hours of each session
- Certificate of Completion, if hours attained:
 - Total of 36 Professional Development Hours towards CBAP/CCBA/ECBA application
 - Valid for 4 years

Registration

Advanced registration is required:

Registration page posted on Calgary Chapter website under 'Events'

- <https://Calgary.iiba.org/events-list>

Note: if you decide to join IIBA.org + Calgary Chapter, please email: commadmin for discount code to use for Free member registration

Weekly Session Agenda

**180
Mins**

Item	Responsible	Time	Minutes
Participant Attendance Recorded, Review, Watermark Exam Questions	Study Group Coordinator	7:00 pm	25
Topic Presentation & Discussion – Part 1 Intro & 2 sections – 20 mins each	Assigned Team	7:25 pm	40
Break		8:05 pm	10
Topic Presentation & Discussion – Part 2 3 Sections – 20 mins each	Assigned Team	8:15 pm	60
Break		9:15 pm	10
Techniques Presentation & Discussion 5 sections – 5 mins each	Assigned Team	9:25 pm	25
Discussion / Certification Support	Study Group Coordinator	9:50 pm	10

Suggested Schedule

3 PDUs per
session

Week	Date	Chapter	Knowledge Area Presenters	Technique #	Technique s Presenters
1	Sept 23, 2021	1) Introduction & 2) Key Concepts	Study Group Coordinator		
2	Sept 30, 2021	3) Planning & Monitoring		1 to 5	
3	Oct 7, 2021	4) Elicitation & Collaboration		6 to 10	
4	Oct 14, 2021	5) Requirements Life Cycle Management		11 to 15	
5	Oct 21, 2021	6) Strategy Analysis		16 to 20	
6	Oct 28, 2021	7) Requirements Analysis & Design Definition		21 to 25	
7	Nov 4, 2021	8) Solution Evaluation		26 to 30	
8	Nov 11, 2021	9) Underlying Competencies		31 to 35	
9	Nov 18, 2021	Techniques 36-40		41 to 45	
10	Nov 25, 2021	Techniques 46 to 50		Self Assessment & Application Workshop	

Introduction Questions for Attendees



- Name
- Company (if applicable)
- Role
- Why are you passionate about business analysis?
- What are your expectations for this study group?
- When do you plan to write the exam?
- Which exam are you working towards?
- ECBA® , CCBA® or CBAP®



Questions or Comments

Email: studygroup@Calgary.iiba.org